Rev. 18.06.2018

**TEMPLATE; PROJECT OUTLINE NSRF’s INDUSTRY PROJECTS.**

Final project description follows the same template; the heading will then be adjusted.

NB! All the questions must be answered

Write "Not applicable" in cases where the questions are irrelevant.

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| --- | --- |
| **Date** | *dd.mm.yyyy* |
| **Submitted by** |  |
| **Complete project title** | *Descriptive and understandable* |
| **Short title (max 55 pts)** |  |
|  | |
| **Grant recipient** | *Name of the seafood industry company. / technology company.* |
| **Contact person at recipient** | *Reporting / financial responsible; often project leader Incl. E-mail address / telephone* |
| **Cooperation partners** | *Technology companies?*  *R&D?*  *Company / shipowner / vessel?* |
|  | |
| **Project leader\*** | *Responsible for the project. Incl. E-mail address / title / telephone*  *CV* |
|  | |
| **Background** | *Rationale for project execution?  Context / relevance / problem description?*  *Follow-up of previous projects?*  *Relevance to NSRFs annual priorities?* |
|  | |
| **Objectives** | *Purpose of the project?*  *Problem to be solved?*  *Main- / sub goals?*  *(Concise, clear measurable goals; bullet points).* |
|  | |
| **Expected value to industry** | *1)Implication of reaching the goals; short / long term – for whom?*  *2)Increased profitability / reduced costs / incr. incomes?*  *Estimate of ROI- time?*  *Resource input vs. potential output / outcome / value?*  *Argument for the size of the project budget?*  *3)Expected impact on product qualities?*  *4)Expected impact on production capacity?*  *5) How results contribute to HSE in the company?*  *6) Environmental effect of the results?* |
|  | |
|  | |
| **Working plan** | * *Description of the activities and deliveries with different phases / steps of project as planned; timetable, milestones, methods, activities, main deliverables, building on previous projects etc.*      * *Project participants Technology, R&D, company, vessel etc. Responsibilities relating to different parts of project  Competences / resources per partner.*   *The project must appear realistic and executable within planned budget / resources and working plan* |
| **Deliverables**  *(Final list to be agreed between recipient and NSRF)* | *Minutes from Reference Groups (RG) meetings*  *Reports on progress underway*  *Final report*  *Fact sheets Scientific articles*  *Physical installations* |
|  | |
| **Plan for implementation** | *How results will be implemented in the company? Conditions for results to be implemented in the seafood company?*  *Link to relevant development activities in the company? Is the project part of company strategy?* |
| **Communication** | *How should results be communicated?* |
|  |  |
|  |  |
| **Start date** | *dd.mm.yyyy* |
| **End date** | *dd.mm. yyyy* |
| **Project group** | *Group carrying out the activities of the project.*  *List of participants, incl. place of work, e-mail address and telephone.* |
| **Reference group** | *The RG has an advisory roll in the project.*  *List (suggestion) members; position, work place, e-mail address and telephone.* |
|  | |
| **Attachments** | *Budget template, progress report and financing* |
| **Comments** |  |
| **IPR** | *Description of the background that can be taken into the project* |
| **Patent** | *Is there any intention to patent application based on the project results?* |
| **Large, medium or small companies** | *Specify whether the applicant is a large, medium or small company (see the State Aid Code of the EEA Agreement).* |